

Minutes of the Grinnell City Council Meeting Monday, June 7, 2004

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, June 7, 2004. Mayor Canfield presided.

Roll Call: PRESENT: Elliott, McNaul, Witt, White, Worley. ABSENT: Wilson.

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by WORLEY, to approve the Agenda and the Consent Agenda as printed. Roll Call Vote: Ayes: White, Worley, McNaul, Witt, Elliott. Motion carried.

CONSENT AGENDA:

- Previous minutes as drafted from the Monday, May 17, 2004 Regular Session.
- Approval of the transfer of the Bowladrome liquor license for the purpose of the Sesquicentennial Beer Tent for the 4th of July Celebration.

PUBLIC HEARING:

Mayor Canfield opened the public hearing at 7:01 pm for the purpose of reviewing the Comprehensive Plan 2004. Worley commented that after two years of work, the committee has developed a plan to serve as a guideline for the city over the next twenty to thirty years with periodic reviews and updates. It presents the concept and framework for how the committee hopes the community will develop.

The Clerk noted that no communications had been received at City Hall prior to the meeting. The Mayor requested comment from the citizens present. There were no comments.

Moved by WORLEY, second by ELLIOTT, to close the public hearing. Roll Call Vote: Ayes: Worley, Elliott, Witt, White, McNaul. Motion carried.

Moved by WORLEY, second by ELLIOTT, to approve and adopt Resolution No. 2667: "RESOLUTION ADOPTING THE COMPREHENSIVE PLAN 2004 FOR THE CITY OF GRINNELL, IOWA." Roll Call Vote: Ayes: Worley, Elliott, White, Witt, McNaul. Motion carried.

Mayor Canfield opened the public hearing at 7:03 for the purpose of reviewing plans, specifications, and proposed form of contract for street improvements and work incidental thereto for the 2004 Seal Coat Improvements Project in the City of Grinnell, Iowa.

The Clerk noted that no communications had been received at City Hall prior to the meeting. The Mayor requested comment from the citizens present. There were no comments.

Moved by ELLIOTT, second by WHITE, to close the public hearing at 7:05 pm. Roll Call Vote: Ayes: Elliott, White, McNaul, Worley, Witt. Motion carried.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2668: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT." (Seal Coating) Roll Call Vote: Ayes, Elliott, Witt, Worley, McNaul, White. Motion carried.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2669 "A RESOLUTION MAKING AWARD OF CONTRUCTION CONTRACT – 2004 SEAL COAT IMPROVEMENTS." Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, White. Motion carried.

Mayor Canfield opened the public hearing for the purpose of reviewing plans, specifications, and proposed form of contract for street improvements and work incidental thereto for the 2004 Asphalt Patching Project in the City of Grinnell, Iowa at 7:07 pm.

The Clerk noted that no communications had been received at City Hall prior to the meeting. The Mayor requested comment from the citizens present. There were no comments.

Moved by MCNAUL, second by ELLIOTT, to close the public hearing at 7:09 pm. Roll Call Vote: Ayes: McNaul, Elliott, White, Witt, Worley. Motion carried.

Moved by ELLIOTT, second by WORLEY, to approve and adopt Resolution No. 2770: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT." (Asphalt Patching). Roll Call Vote: Ayes: Elliott, Worley, Witt, McNaul, White. Motion carried.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2771: "A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT – 2004 ASPHALT PATCHING PROJECT." Roll Call Vote: Ayes: Elliott, Witt, McNaul, White, Worley. Motion carried.

APPROVAL OF CLAIMS:

Moved by WHITE, second by MCNAUL, to pay all bills where funds are available. Roll Call: Ayes: White, McNaul, Elliott, Worley, Witt. Motion carried.

COMMUNICATIONS:

- I. PAD Minutes: May 13, 2004.
- II. Stewart Library Minutes: May 26, 2004.
- III. Tourism Minutes: May 19, 2004.

OLD BUSINESS:

- I. Report from Public Works & Grounds Committee.
 - o Recommendation in regard to the removal of sidewalk at the Stewart Library.

Elliott reviewed past committee discussions in regard to removal of the north side sidewalk at Stewart Library. The committee was considering an additional handicap entrance from Broad Street. The approach from the east of the building has issues with water drainage that will need to be resolved prior to any new construction. The committee proposes the following action to correct existing problems with sidewalk: during the fiscal year 2005, the city will replace the sidewalk from the building to the alley, during the fiscal year 2006; the city will budget for the development of the access from Broad Street. The north sidewalk will remain until all construction is completed.

Moved by ELLIOTT, second by MCNAUL, to complete the first phase of the library sidewalk improvement project. Roll Call Vote: Elliott, McNaul, White, Worley, Witt. Motion carried.

- o Recommendation in regard to the removal/replacement/change of sidewalk lights at the Community Center.

Elliott stated at the time the city occupied the building, the south and east sides of the building were illuminated with sidewalk lights. Since then, many of the lights have been vandalized and are now in need of replacement or repair. The exact style of light that exists is no longer available so the committee has identified a replacement light that should be more durable, yet similar in style to the original lights. The cost per unit will be \$325.00 with installation by city staff.

Moved by ELLIOTT, second by MCNAUL, to authorize the purchase of the six lights as recommended by the Committee. Roll Call Vote: Ayes: Elliott, McNaul, White, Witt, Worley. Motion carried.

- o Review of the Commercial Solid Waste Ordinance, resolutions and the development of educational material for refuse/recycling.

Elliott informed the public of another special meeting scheduled for Monday, June 14, 2004 at 6:30 p.m. to finalize the changes to the proposed ordinance and resolution that will implement the new solid waste control program. Elliott felt the actual changes are nearly ready to be proposed to the City Council, noting that there will be significant changes to the current program. Foth and Van Dyke has proposed an amendment to the current contract to include development of brochures and other literature to assist citizens in understanding the changes to the program.

Moved by ELLIOTT, second by WITT, to approve the amendment to the Foth and VanDyke contract for the creation of three of the pieces of literature to be used to implement the program. Roll Call Vote: Ayes: Elliott, Witt, Worley, White, McNaul. Motion carried.

- o Recommendation in regard to the request from Dale and Mary Lamb for the installation of sidewalk on Reed Street between 5th and 6th Avenues.

Elliott explained that continuous sidewalk does not exist along the route that connects Bailey Park School and the municipal swimming pool. She discussed that most of past funds available for sidewalks have been spent to repair existing sidewalk with the exception of

the one time the city installed new sidewalk along Penrose Street and some by the middle school. The committee agreed that the request deserves due consideration, however funding is not available in the upcoming budget year. The committee formally declined the request, however will retain it for consideration in future years if funding becomes available.

- Recommendation in regard to the request from the Grinnell Area Chamber of Commerce for the closure of Main Street from 5th to 4th Avenues, 4th Avenue from Main Street to Broad Street and the west half of Broad Street from 4th to 5th Avenue (if needed) and the alley between 5th Avenue and 4th Avenue on Saturday, July 10, 2004 from 6:00 am – 3:00 pm, in addition to barricades, picnic tables, trash containers, exemption for the businesses involved from the Transient Merchant and Peddler ordinance and cleaning of the streets involved for the purpose of Ridiculous Days.

Moved by ELLIOTT, second by MCNAUL, to approve the request as recommended by the committee. Roll Call Vote: Ayes: Elliott, McNaul, White, Witt, Worley. Motion carried.

- Recommendation in regard to the request from Vintage Auto Club for the closure of Park Avenue between 3rd and 4th Avenues, from Broad Street between 3rd and 4th Avenues, Commercial Street from Broad Street to west of the alley in addition to the placement of more picnic tables and trash receptacles in Central Park on Sunday, June 27, 2004 for the purpose of their annual celebration. Elliott Witt to approve. Worley, McNaul White

Moved by ELLIOTT, second by WITT, to approve the request as recommended by the committee. Roll Call Vote: Ayes: Elliott, Witt, Worley, McNaul, White. Motion carried.

- Recommendation in regard to the request from the University of Iowa Community Credit Union for the blocking of three parking spaces on Commercial Street and for the use of three picnic tables on Friday, June 25, 2004 for the purpose of their open house.

Elliott discussed that the city will provide the tables at 8:00 am and will be removed by 4:00 pm. White questioned if the time could be extended if the Credit Union would agree to place the tables back in the park. Elliott felt the liability requires the city to deliver the tables as well as to return them to the park.

Moved by ELLIOTT, second by WITT, to approve the request as recommended by the committee. Roll Call Vote: Ayes: Elliott, Witt, McNaul, Worley, White. Motion carried.

- Recommendation in regard to the request from Grinnell Mutual to allow parking on both sides of Park and East Streets from 6th to 10th Avenue on Tuesday, June 22, 2004 and Wednesday, June 23, 2004 for the purpose of their annual meeting.

Moved by ELLIOTT, second by WITT, to approve the request as recommended by the committee. Roll Call Vote: Ayes: Elliott, Witt, White, McNaul, Worley. Motion carried.

- Recommendation in regard to the request from Grinnell Community High School for the use of the swimming pool parking lot during the construction of the new gym and auditorium.

Elliott noted that questions were raised by the members of the committee and the committee will request a meeting with the high school principal for clarification. No action was taken on this item.

- Recommendation in regard to the request from Grinnell Optimist Club for the use of all facilities in Merrill Park, Bailey Park and Central Park on Tuesday, August 3, 2004 and that the associated fees be waived in addition to the placement of picnic tables for the purpose of the National Night Out.

Moved by MCNAUL, second by WHITE to approve the request as recommended in compliance with city policy as proposed by the committee. Roll Call Vote: Ayes: McNaul, White, Elliott, Worley, Witt, White. Motion carried.

- Recommendation in regard to the request from the Grinnell Area Chamber of Commerce for a parade permit on September 9, 2004 at 6:45 p.m. for the parade of tractors.

Moved by MCNAUL, second by WHITE, to approve the request as recommended by the committee. Roll Call Vote: Ayes: McNaul, White, Witt, Worley, Elliott. Motion carried.

- Approval of the application for the request for closing primary road extension (Highway 6 at Broad Street) for the purpose of the 4th of July Parade.

Moved by ELLIOTT, second by MCNAUL, to approve the request as recommended by the committee. Roll Call Vote: Ayes: Elliott, McNaul, Witt, White, Worley. Motion carried.

- Recommendation in regard to the request from Jeff and Amy Murphy and Paul and Sheryl Parmley for a parade permit on Sunday, July 4, 2004 at 12:30 p.m. for the neighborhood parade.

Moved by ELLIOTT, second by WHITE, to approve the request as recommended by the committee. Roll Call Vote: Ayes: Elliott, White, Worley, Witt, McNaul. Motion carried.

- Review of the 2004 Community Center Cleaning and Tuckpointing Project.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2772: "RESOLUTION ACCEPTING WORK." (Community Center Cleaning and Tuckpointing Project.) Roll Call Vote: Ayes: Elliott, McNaul, White, Witt, Worley.

- Recommendation in regard to the proposed engineering contracts with Clapsaddle Garber for the construction of the homeland security fence and the 8 stall nested t-hanger.

The city is required to match the grant funding with a contribution of approximately \$19,000.00 for the construction of the Homeland Security Fence Project. The contribution will be obtained through the issuance of capital loan notes. The other agreement will provide for the design of the 8 stall t-hanger. The city may be eligible for further state grant funding to offset the cost of the apron construction around the hanger. Elliott noted that contracting with Clapsaddle Garber to complete the engineering is separate from when the construction of the projects will actually take place.

Moved by ELLIOTT, second by MCNAUL, to approve the engineering contracts with Clapsaddle Garber for the design of the homeland security fence and the 8 stall nested t-hanger. Roll Call Vote: Elliott, McNaul, White, Worley, Witt. Motion carried.

- Review of the Planting in the Right of Way Ordinance.

Elliott noted the committee reviewed the initial draft of the ordinance and has no recommendation at this time.

- Review of the long term lease agreement for the "GTE" Hanger.

Elliott reviewed the current city ownership of the GTE hanger and the potential for long term leasing of the hanger to provide the funds necessary to fund the construction of the new hanger.

- Recommendation in regard to the Neumann Brothers Construction request for permission for the construction of a fence on city right-of-way on the north side of 8th Avenue during the construction of the Grinnell College Campus Center.

Elliott described that the request is for permission to place a construction fence between Darby Gym and the backside of the curb on 8th Avenue. The fence will remain in place for a period of two years and will prohibit the use of the sidewalk on the north side of 8th Avenue. The College has committed to constructing a new sidewalk on the south side of 8th Avenue prior to September 1, 2004 the request is granted.

Moved by ELLIOTT, second by WORLEY to approve the request by Neumann Brothers Construction for the placement of a construction fence contingent upon Grinnell College constructing a sidewalk along the south side of 8th Avenue prior to September 1, 2004. Roll Call Vote: Elliott, Worley, Witt, McNaul, White. Motion carried.

II. Report from the Finance Committee.

- Review of the economic development proposals.

White informed the Council that the Finance Committee has prepared a proposal that will be submitted to the Planning Committee for their review before a final recommendation will be made to the City Council. The committee reviewed how time will be managed by staff to address the needs of all organizations that belong, in kind contributions and how the city will be represented. Behrens noted that Greater Grinnell and PAD have unanimously approved the new concept.

- Recommendation in regard to the EPC TIF Rebate Agreement.

White discussed that according to documentation provided by EPC; all requirements of the contract issued by the city have been satisfied.

Moved by WHITE, second by WORLEY, to provide rebate as stipulated by the contract. Roll Call Vote: White Worley, Witt, Elliott, McNaul. Motion carried.

- Recommendation in regard to the proposed Water Resources Director Job Description.

White noted that the bulk of the changes are with the title of the position and format of the description in addition to addressing the storm water utility management.

Moved by WHITE, second by ELLIOTT, to approve the updated job description. Roll Call Vote: Ayes: White Elliott, Worley, McNaul, Witt. Motion carried.

- Recommendation in regard to the acceptance of gifted property.

White discussed that the Plastech building is under consideration for being gifted by the corporation to the city. The city is reviewing the projected ongoing cost of maintaining the building and the resale of the property. The committee has no recommendation and has taken no action at this time.

- Review of the personnel policy revisions.

Moved by WHITE, second by ELLIOTT to approve and adopt Resolution No. 2673: "A RESOLUTION APPROVING AN AMENDMENT TO THE EMPLOYEE POLICIES AND HANBOOK PERTAINING TO SECTION 6. BENEFITS, VACATION, HOLIDAYS, TUITION, AND LEAVE OF ABSENCE." Roll Call Vote: Ayes: White, Elliott, Witt, McNaul, Worley. Motion Carried.

Elliott noted that main changes refer to the differential being paid to the single policy holders that will no longer be provided. Behrens also noted that for full time employees not working 40 hours, benefits will now be prorated according the number of hours worked.

- Recommendation in regard to a possible moratorium of commercial tax incentives outside the Central Business District.

White informed the Council that the committee is considering readdressing their focus on how they provide incentives to construction projects. Behrens discussed that both rebate and abatements will be under review. The goal is to focus providing the incentives to accomplish specific goals. The item is still under review and the committee has no recommendation at this time.

- Recommendation in regard to the extension of Renaissance Operations in the city code.

Moved by WHITE, second by ELLIOTT, to introduce and complete the first reading of Ordinance No. 1234: "AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 17, SECTION 17-87 (RENAISSANCE – Limit of Article.)" Roll Call Vote: Ayes: White, Elliott, Witt, McNaul, Worley. Motion carried.

- Recommendation in regard to the renewal of the Grinnell Housing Authority Lease Agreement.

Moved by WHITE, second by ELLIOTT to renew the lease as proposed. Roll Call Vote: White, Elliott, McNaul, Witt, Worley. Motion carried.

- Approval of the Campbell Fund requests.

The requests were approved as presented.

- Recommendation in regard to the request for sponsorship of the Sesquicentennial activities planned for the 4th of July celebration and to extend the city's liability insurance coverage to their events. Strictly for the parade.

Moved by WHITE, second by ELLIOTT, to extend the liability coverage as requested. Roll call vote: Ayes: White, Elliott, Worley, Witt, McNaul. Motion carried.

NEW BUSINESS: None.

INTRODUCTION OF THE ORDINANCES:

Ordinance No. 1232: "AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 3 (ANIMALS.)" The introduction of this Ordinance was tabled pending the return of Public Safety Committee Chairman Wilson.

Moved by WHITE, second by MCNAUL, to conduct the introduction and first reading of Ordinance No. 1233: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-506 (Four way intersections,) Section 13-507 (Additional stop intersections,) and 13-507.1 (Yield intersections.)"

Worley request that Council Member Witt be allowed to make the motion due to his diligence for promoting safety in his Ward. Motion withdrawn by White. Worley continued to describe the change proposed by the new ordinance and noted that the intersections did not meet the warrants for addition signage as regulated by national and state standards. However, the committee felt the review of the topography of the three intersections and their history merited the placement of signs for the greater safety of the traffic and the neighborhood.

Moved by WITT, second by MCNAUL to conduct the introduction and first reading of Ordinance No. 1233: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-506 (Four way intersections,) Section 13-507 (Additional stop intersections and 13-507.1 (Yield intersections.)" Roll Call Vote: Ayes: Witt, McNaul, White, Worley, Elliott. Motion carried.

APPROVAL AND ADOPTION OF THE RESOLUTIONS:

Moved by WORLEY, second WHITE, to approve and adopt Resolution No. 2773: Resolution 2674: "A RESOLUTION TO APPROVE IN THE CITY OF GRINNELL COMMUNITY DEVELOPMENT BLOCK GRANT OWNER OCCUPIED HOUSING REHABILITATION CONTRACT FOR 826 Harrison Avenue." Roll Call Vote: Ayes: Worley, White, McNaul, Elliott, Witt. Motion carried.

Worley reviewed the intent of the program, that this project is the 19th to be completed with grant funding and that there is enough funding remaining for one more house. \$307,000.00 has been spent to date to upgrade housing within the city from this grant. The city will reapply for funding again in the upcoming year. Worley noted the grant program is extremely competitive, but felt the work in the community will make the application strong. White further recognized on the competitive bidding of the contractors within the community and their participation with the program.

Moved by WORLEY, second by MCNAUL, to approve and adopt Resolution 2675: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (516 State Street, Scott and Jean Libbey.)" Roll Call Vote: Ayes: Worley, McNaul, Witt, Elliott, White. Motion carried.

Moved by WORLEY, second by WHITE to approve and adopt Resolution 2676: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (520 State Street, Charlaine R. Ewan.)" Roll Call Vote: Worley, White, Elliott, McNaul, Witt. Motion carried.

Moved by WORLEY, second by WHITE to approve and adopt Resolution 2677: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (416 1st Avenue, Claywell Enterprises.)" Roll Call Vote: Ayes: Worley, White, Witt, McNaul, Elliott. Motion carried.

Move by WORLEY, second by MCNAUL to approve and adopt Resolution 2678: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (1713 Hobart Street, Michael Pifer and Christy Pifer.)" Roll Call Vote: Ayes: Worley, McNaul, White, Witt, Elliott. Motion carried.

Moved by WORLEY, second by WHITE to approve and adopt Resolution 2679: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (715 5th Avenue, Ramsey-Weeks, Inc.)" Roll Call Vote: Worley, White, McNaul, Elliott, Witt. Motion carried.

INQUIRIES:

McNaul noted the number of post cards being received to the city council that are being submitted unsigned. McNaul request that future mailings included a signature to ensure the city can respond to the noted concerns.

ADJOURN:

Moved by ELLIOTT, second by MCNAUL, to adjourn this regular session of the Grinnell City Council. Vote: (5) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Cassandra R. Hage, City Clerk